

Olymel s.e.c 2200 Pratte avenue St-Hyacinthe, Qc

Phone 450 771-0400

Fax 450 773-6436

By using this link: http://extranet.olymel.ca/en/, you will access to this page.

If you have the following message:

"The security certificate of this website presents a problem"

Choose option: Continue with this website (not recommended)

Here is the homepage that will be presented to you:

Please login by clicking on the "LOG IN" button



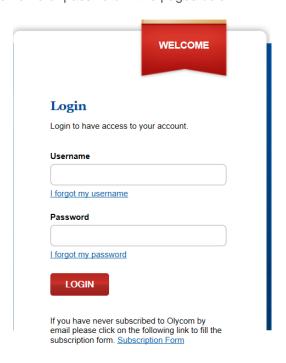


Olymel s.e.c 2200 Pratte avenue St-Hyacinthe, Qc

Phone 450 771-0400

Fax 450 773-6436

If you know your username and your current password, please enter your information. If you have forgotten your username or password, see the procedure in case of loss of username or password in the pages below:



On the upper right side of the home page, click on MY PROFILE



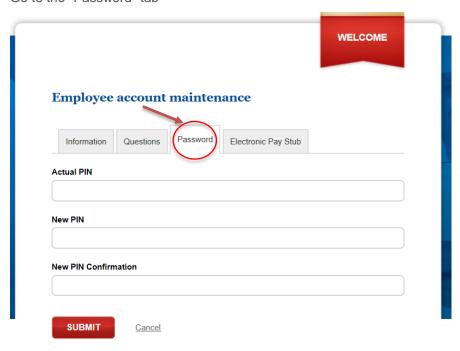


Olymel s.e.c 2200 Pratte avenue St-Hyacinthe, Qc

Phone 450 771-0400

Fax 450 773-6436

Go to the "Password" tab



- 1. Current password: enter your password;
- 2. New password: enter your new password;
- 3. Confirm your new PIN;



You will receive this confirmation message:



Olymel s.e.c 2200 Pratte avenue St-Hyacinthe, Qc

Phone 450 771-0400

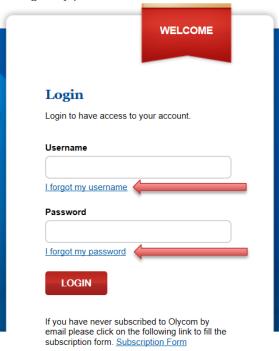
Fax 450 773-6436

Employee account maintenance

Your user account information has been updated.

Procedure in case of loss of username or password:

If you have lost your username or password, please click on « I forgot my username » or « I forgot my password »:



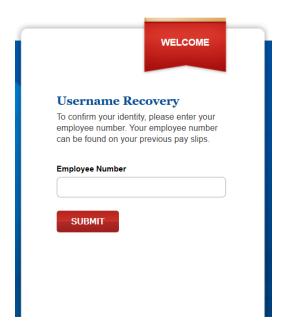
Enter your employee number. It can be found on your previous pay slips.



Olymel s.e.c 2200 Pratte avenue St-Hyacinthe, Qc

Phone 450 771-0400

Fax 450 773-6436



Enter the email address you use for the Olycom.



You will need to answer to your secret question :



Olymel s.e.c 2200 Pratte avenue St-Hyacinthe, Qc

Phone 450 771-0400

Fax 450 773-6436



An email will be sent to your email address and you will have 10 minutes to click on the link that will be attached to the email. This link will allow you to recover your username and / or password.